

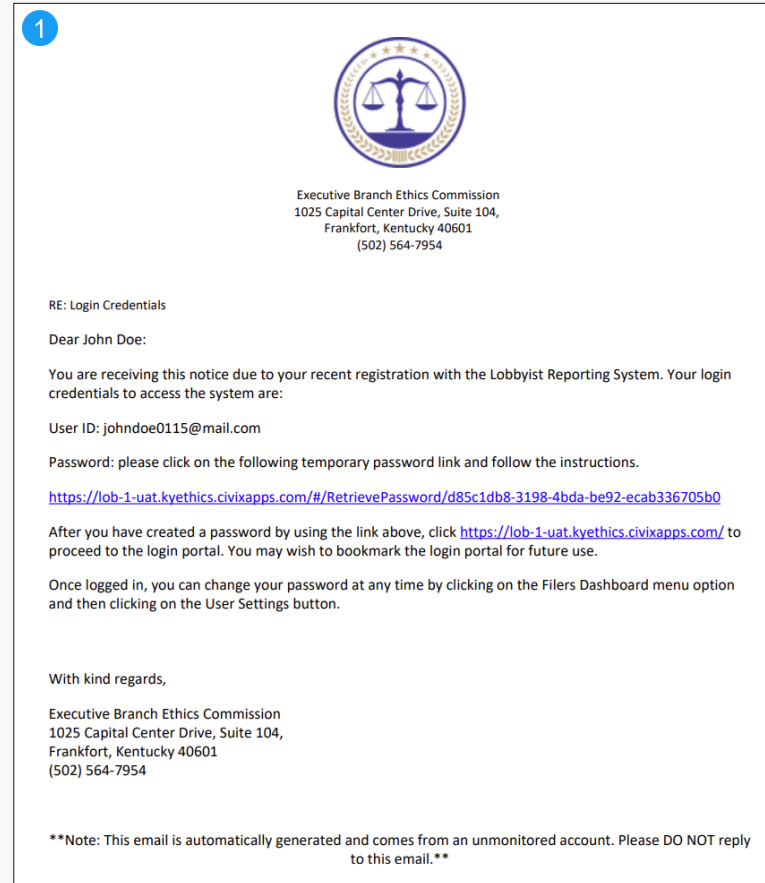
Kentucky Executive Branch Ethics Commission

Lobbyist System Quick Start Guide – Existing
User Login



Existing User Login – Account Creation

1. Both users registering for the first time and users migrated to the new system with a valid email address will receive an email with a link to create credentials.
2. Your email address will serve as your username in the new system.
3. Follow the link in the email to create a password.
4. The system will prompt you to pick a security question, answer, and set a password.



2

Select Security Questions

Security Question
What year did you graduate from high school?

Answer

Verify Answer

SAVE CHANGES

3

Current password

New Password

Verify New Password

SUBMIT

Existing User Login – Signing In

1. Once you have created your password, you are ready to sign in from the public site. Click the Login button to enter your username and password to sign in.
2. If you forget your username or password, use the options above the *SIGN IN* button to get help.

