



COMMONWEALTH OF KENTUCKY
EXECUTIVE BRANCH ETHICS COMMISSION

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FRANKFORT, KY – At its July 17, 2024 meeting, the Executive Branch Ethics Commission found Donald Sutcliffe of Frankfort, Kentucky, in violation of KRS Chapter 11A, the Executive Branch Code of Ethics.

In a Settlement Agreement approved by the Commission, Donald Sutcliffe admitted to two (2) counts of violating the Executive Branch Code of Ethics. Specifically, while employed as a Workforce Development Manager for the Office of Unemployment Insurance, Donald Sutcliffe used his state-issued access to the Unemployment Insurance claim database to obtain prohibited information about claims filed for him, friends, and family. Mr. Sutcliffe used his professional knowledge to leave out information of his full-time employment on the UI application that would have automatically prevented payment. Additionally, he used his position as an OUI manager to direct others to lift holds on the OUI claim resulting in payment of funds he was not entitled to receive as a full-time employee.

Pursuant to the Settlement Agreement, Donald Sutcliffe agreed to pay a \$2,000.00 civil penalty. He also agreed to a public reprimand, to not work as a state employee, and waived any right to appeal. The Commission concluded the matter by issuing an Agreed Final Order.