

INSTRUCTIONS
EBEC-EAL-206 5/2020
TERMINATION NOTIFICATION
EXECUTIVE AGENCY LOBBYIST

Within thirty (30) days following the termination of an engagement, the executive agency lobbyist who was employed under the engagement shall file written notice of the termination with the Commission. The Termination Notification must always include a final *Updated Registration Statement, Executive Agency Lobbyist*. Because the reporting period includes an entire fiscal year, if the lobbyist is active at any time during the reporting period he/she must file a final updated registration statement upon termination.

When all executive agency lobbyists engaged by an employer or real party terminate their registrations with the Commission, then the employer/real party in interest has effectively “terminated” their registration with the Commission. In the same manner as the lobbyist, the employer/real party in interest must file a final *Updated Registration Statement, Employer* or *Updated Registration Statement, Real Party in Interest* and pay their final \$500 registration fee. Remember, all updates and fees are collected at the end of a reporting period for the prior reporting year.

General Information

Provide your full name, EAL registration number, and residential address. Indicate your termination date for your employer/real party in the space provided as well as the name and address of the employer/real party.

Compensation Disclosure:

Compensation means “any money, thing of value, or economic benefit conferred on, or received by, any person in return for services rendered, or to be rendered, by himself or another.” KRS 11A.201(1). Compensation shall be listed by the amount paid or received, the intervals on which the payment is paid or received, and shall include any other compensation received or paid as part of the engagement.

Unless already reported on the final EBEC-EAL-203, List the final compensation paid to you as an executive agency lobbyist by the employer/real party. (If already reported state “already reported on EAL form”) The compensation listed would include the amount paid from the beginning of the current reporting period thru your date of termination or end of engagement. Only report compensation that is received or paid for conducting Executive Branch lobbying efforts.

Certification:

This section requires the signature of the executive agency lobbyist and the date on which the statement was signed. The signing of the statement attests to the completeness and accuracy of the statement and that the employer and the lobbyist have complied with KRS 11A.236 which prohibits lobbying on a contingency basis.

Send completed Termination Notification and final *Updated Registration Statement* to:

Executive Branch Ethics Commission
1025 Capital Center Drive, Suite 104
Frankfort, Kentucky 40601
by hand-delivery, U.S. Mail, UPS/FedEx
by FAX to (502) 696-5091 or
by EMAIL to Jenny.May@ky.gov or ethicsfiler@ky.gov